



Greendale Secondary School

51 Edgedale Plains Singapore 828866 Tel: 6315 8616 Fax: 6315 8420

19 January 2010

Dear Parent/Guardian of _____ (Class: _____)

MEET-THE-PARENTS' SESSION (SEC 4/5): 29 JANUARY 2010 (FRIDAY), 7 – 8PM

1 We are pleased to invite you for the Meet-the-Parents' Session (Sec 4/5) on 29 January 2010 (Friday).

The programme for the day is as follows:

| Time | Activities | |
|---------------|--|--|
| 5.00 – 6.30pm | Meet the teachers (by appointment only) | Parent Workshop (by registration only) |
| 6.30 – 7.00pm | Arrival of parents and students | |
| 7.00 – 8.00pm | Principal's Address (all to attend) | |
| 8.00 – 9.00pm | Refreshments | Meet the teachers (by appointment only) |

2 **MAIN SESSION – PRINCIPAL'S ADDRESS**

The main session in which there will be a **Principal's address** for all parents will be held at **7pm**. The outline of the address is as follows:

- The School's Achievement for 2009 GCE 'O' and 'N' Level Examinations
- Admission Criteria for Post-Secondary Education Options
- Promotion Criteria for Sec 4N to Sec 5N
- Special Programmes lined up for Graduating Pupils

As this is a critical platform for the school to communicate with you on matters that will impact on your child/ward directly, parents are strongly urged to attend for the main session.

3 MEET THE TEACHERS

Parents are encouraged to meet up with the form or co-form teachers either before or after the session to discuss specific matters pertaining to your child. If you would like to meet up with the teachers, please indicate on the reply slip so an appointment may be arranged.

4 PARENT WORKSHOP – HELPING YOUR CHILD SUCCEED IN STUDIES AND IN LIFE

To support parents in journeying the final year in secondary school with your child, we are pleased to offer a workshop to demonstrate how positive parenting techniques can help children to plan for success, both academically and in life. Besides sharing on strategies to keep children stay motivated in studies, the workshop will also touch on living with a sense of passion and conviction towards life.

The workshop will be conducted by Dr Chua Kok Seng, a newly posted teacher to Greendale Secondary School to teach Principles of Accounts. Dr Chua has presented at a number of parenting and assembly talks in various schools in Singapore in his capacity as a Business Consultant and Director of a recruitment company before his teaching stint in Shanghai, China.

The workshop will be conducted on 29 January (Friday) from **5 – 6.30pm**, with dinner provided from 6.30 – 7pm.

5. We would appreciate it if you could confirm your attendance by submitting the reply slip attached, by **21 January (Thursday)**.
6. We look forward to your continued support and partnership in helping your child/ward achieve his/her potential. For any clarifications, please do not hesitate to contact us.

Thank you.

Yours sincerely

Mr Mark Minjoot
Principal

REPLY SLIP

MEET-THE-PARENTS' SESSION (SEC 4/5) : 29 JANUARY 2010 (FRIDAY)

Name of Child / Ward* : _____

Class: _____

- Yes, I will be able to attend the **Principal's address** on 29 January 2010 (Friday) from **7 – 8pm**.

Number of parents attending: _____

Any issue you would like to be clarified at the session:

- I would like to meet the teachers to discuss issues specific to my child.

Please select a more suitable timing below:

Time Slot A (5.00 – 6.30pm)*

Time Slot B (8.00 – 9.00pm)*

**Parents will be seen on a first-come-first-serve basis*

I understand that the appointment will only be confirmed when I receive a reply from the teacher.

My contact number is _____.

- Yes, I would like to attend the Parent Workshop on 'Helping Your Child Succeed in Studies and in Life', on 29 January (Friday), 5 – 6.30pm.

Name of Parent/s attending: _____

Name and Signature of Parent / Guardian[#]

Date

[#]please delete accordingly